



## **WATER RESOURCES AUTHORITY (WRA)**

### **CAREER OPPORTUNITIES**

#### **WRA Profile**

Water Resources Authority is a State Corporation in the Ministry of Water & Sanitation and Irrigation established pursuant to Section 11 of the Water Act 2016.

The Management of WRA wishes to identify and recruit capable officers in the following positions:-

#### **SENIOR WATER QUALITY AND POLLUTION CONTROL OFFICER – WRA SCALE 5**

#### **Water Quality and Pollution Control Function**

The Water Quality and Pollution Control function is responsible for coordinating, supervising, identifying, mapping pollution avenues, developing water quality and pollution monitoring network, supervising water quality and pollution sampling, analyzing, generating water quality and pollution data, interpreting, generating analysis certificates and data storing in the water quality and pollution control database.

#### **Job Summary**

The Senior Water Quality and Pollution Control Officer will report to the Assistant Technical Coordination Manager, Water Quality and Pollution Control.

## **Duties and Responsibilities**

- (i) Participate in preparation of implementation reports on the decisions of the Authority on Water Quality and Pollution Control, Laboratory Services and appraises on the progress;
- (ii) Participate in the implementation of integrated Water Quality and Pollution Monitoring network in the Basins and countrywide;
- (iii) Participate in the collection of data and dissemination of information on Water Quality and Pollution Control;
- (iv) Participate in the review and implementation of the enforcement of standards, guidelines, procedures and regulations for the protection of water resources from pollution;
- (v) Participate in preparation of reports for the technical evaluation and determination of water permit applications, apportionment and allocation of water for various uses;
- (vi) Implement initiatives on the protection and conservation on water resources from adverse effects of pollution to enhance safe freshwater availability for the flora and fauna;
- (vii) Participate in preparation of proposals for mobilizing resources for implementation of Water Quality and Pollution Control programmes;
- (viii) Review and implement control systems that promote the effective use of the Authority's resources;
- (ix) Participate in research, remediation and innovative solutions for protection of water resources from adverse impacts;
- (x) Support to implement adherence to Water Quality and Pollution Control QMS operational procedures;

### **Required qualifications**

- (i) Bachelor's degree in Analytical Chemistry, Biological, Microbiological and Applied Sciences, Biochemistry, Microbiology or related field from a recognized institution;
- (ii) A minimum of three (3) years relevant work experience; and
- (iii) Proficiency in computer applications.

### **Competencies and Skills**

- (i) Communication skills;
- (ii) Interpersonal skills;
- (iii) Negotiation skills;

## **WATER QUALITY AND POLLUTION CONTROL OFFICER – WRA SCALE 6**

### **Job Summary**

The Water Quality and Pollution Control Officer will report to the Senior Water Quality and Pollution Control Officer.

### **Duties and Responsibilities**

- (i) Assisting in identification and mapping point and non-point sources of pollution;
- (ii) Assisting in Categorizing the nature of pollutants;
- (iii) Establishing the pollution loads to the water resources;
- (iv) Classifying the water resources and set the resource quality objectives (RQOs);
- (v) Sensitizing the stakeholders on the Waste Disposal Control Plans;
- (vi) Assisting in development and review of water quality and pollution monitoring network;

- (vii) Undertaking, implementation of water quality and pollution monitoring programmes;
- (viii) Conducting water quality and pollution field analysis;
- (ix) Sampling and submitting the water and wastewater for bench laboratory analysis;
- (x) Interpreting the analysis data and generating the certificates where applicable;
- (xi) Storing and maintaining the water quality and pollution control database;
- (xii) Advising internal and external customers on water quality and pollution status;
- (xiii) Organizing work, prioritizing tasks and scheduling time to meet project deadlines;
- (xiv) Working with outside consultants and vendors ensuring criteria and quality standards are met;
- (xv) Assisting in creating and managing project schedules, budgets, plans and supporting project teams to ensure success criteria are met on time and on budget.

### **Required Qualifications**

- (i) Bachelor's degree in Analytical Chemistry, Biological, Microbiological and Applied Sciences, Biochemistry, Microbiology or related field from a recognized institution;
- (ii) Proficiency in computer applications.

### **Competencies and Skills**

- (i) Communication skills
- (ii) Interpersonal skills
- (iii) Negotiation skills

## **COMMUNITY DEVELOPMENT OFFICER – WRA SCALE 6**

### **Community Development Function**

The Community Development function is responsible for the development and enforcement of regulations on establishment and operation of Water Resources Users Associations (WRUAs) and relevant stakeholders in water resources.

### **Job Summary**

The Community Development Officer will report to the Senior Community Development Officer.

### **Duties and Responsibilities**

- (i) Assisting in developing framework for community engagement;
- (ii) Assisting in capacity Development of communities and stakeholders on water resources;
- (iii) Assisting in mobilizing partners and resources to support community investments through proposal preparations;
- (iv) Assisting in regulating the development of sub basin plans;
- (v) Assisting in regulating the activities of Water Resources Users Association and stakeholders on matters related to Water Resources Management;
- (vi) Preparation of reports;
- (vii) Assisting in engaging WRUAs in the collaborative management of water resources and resolution of conflicts on the use of water resources;
- (viii) Updating the WRUA and stakeholder database;
- (ix) Linkage between the County Government and the Authority in soil and water conservation initiatives and water resources programs

## **Required Qualifications**

- (i) Bachelor's degree in Sociology, Social Work, Community Development, Environmental Science, Project Planning, Development Studies or related field from a recognized institution; and
- (ii) Proficiency in computer applications.

## **Competencies and Skills**

- (i) Interpersonal skills;
- (ii) Communication skills;
- (iii) Negotiation skills; and
- (iv) Report writing skills.

## **COMMUNITY DEVELOPMENT ASSISTANT, WRA SCALE 7**

### **Job Summary**

The Community Development Assistant will report to the Community Development Officer

### **Duties and Responsibilities**

- (i) Giving support in Community mobilization and sensitization of WRUAs and stakeholders in water resource management;
- (ii) Giving support in gathering information regarding communities' concerns on engagement and participation related to water resources;
- (iii) Giving support in regulation of implemented sub plans activities; and
- (iv) Giving support in the management of water resource use related conflicts.

### **Required Qualifications**

- (i) Diploma in Sociology, Social Work, Community Development, Environmental Science, Project Planning, Development Studies or related field from a recognized institution; and
- (ii) Proficiency in computer applications.

### **Competencies and Skills**

- (i) Interpersonal skills;
- (ii) Communication skills; and
- (iii) Negotiation skills.

## **ICT OFFICER – WRA SCALE 6**

### **ICT Function**

The ICT function is responsible for providing professional, technical and operational support for Systems, Infrastructure and ICT services relating to acquisition, development, management and other ICT resource decisions across the departments.

### **Job Summary**

The ICT Officer will report to the Senior ICT Officer

### **Duties and Responsibilities**

- (i) Giving support in development and documentation of computer programs;

- (ii) Giving support in installation and configuration of computer systems and Local Area Network components;
- (iii) Giving support in maintenance of application systems;
- (iv) Maintaining up-to-date equipment and issuance register;
- (v) Giving support in administration and maintenance of users in the Active Directory, e-mail server and User applications;

### **Required Qualifications**

- (i) Bachelor's Degree in Information Technology, Computer Science/Engineering, Business Information Technology or any other relevant qualification from a recognized institution;

### **Competencies and Skills**

- (i) Interpersonal skills;
- (ii) Communication skills; and
- (iii) Negotiation skills.

In addition to the above qualifications **ALL** candidates **MUST** fulfill the requirements of Chapter 6 of the Constitution of Kenya, 2010 which include:-

- (i) Certificate of good conduct from the Director of Criminal Investigations;
- (ii) Clearance from the Director of Public Prosecutions;
- (iii) Clearance from Higher Education Loans Board;
- (iv) Clearance from Kenya Revenue Authority;
- (v) Clearance from the Credit Reference Bureau; and
- (vi) Clearance from the Ethics and Anti-Corruption Commission

### **Terms of Service and Remuneration**

Successful candidates will serve on probation for a minimum period of six (6) months and later be translated to permanent and pensionable terms based on performance.



## **Application**

Candidates who meet the above requirements should submit their applications to reach the address below **on or before 18<sup>th</sup> December, 2020**. Online applications can be sent to **info@wra.go.ke**

Applications should include Curriculum Vitae that includes details of day time contact numbers, current and expected salary, notice period required to take up appointment, names and contacts of at least three (3) referees.

Applicants must also attach copies of certificates/testimonials as well as copy of National Identity Card.

## **NOTE**

- WRA is an equal opportunity employer committed to diversity and gender equality. Persons living with disabilities are encouraged to apply.
- Applications without relevant qualifications, copies of documents requested for will not be considered
- Any form of canvassing shall lead to automatic disqualification
- Only shortlisted candidates shall be contacted

**Applications should be addressed to  
The Chief Executive Officer  
Water Resources Authority  
NHIF Building, 9<sup>th</sup> Floor Wing B, Ragati Road  
P. O. Box 45250-00100, NAIROBI**